

New, obligatory, Horizon Europe application process (ERC, Marie Skłodowska-Curie,...) - effective January 1, 2025

We from the Strategic Research Consulting Unit – especially Dr. Lois Woestman – are very happy to support your Horizon Europe applications. In order to enable smooth application writing and a successful start of projects once funding is obtained, the Chancellor and the Pro-Rector for Research, Talent Development and Equal Opportunities have decided on the following required steps that need to be taken by Universität Rostock applicants during the preparation phase of Horizon Europe applications.

<i>Your role</i>	<i>Specification</i>	<i>Deadline (before submission deadline)</i>	<i>Documents provided to Dr. Woestman</i>
<i>PI ERC grant</i>	Support in proposal drafting wanted	12 months ideal, 3 months minimum	Information on proposal plans
	All cases	Min. 4 weeks	Detailed budget and respective call number, request for institutional letter of support, Drittmittelanzeige
<i>Coordinator, consortium or Marie S. Curie Doctoral Network</i>	Support in proposal drafting wanted	6 months ideal, 3 months minimum	Information on proposal plans
	All cases	Min. 4 weeks	Detailed budget, call number and filled-out budget depreciation table , Drittmittelanzeige
<i>Partner, consortium or Marie S. Curie Doctoral Network</i>	Equipment included	Min. 4 weeks	Detailed UR budget and call number, filled-out budget depreciation table
		After budget clarification, at least with submission of proposal	Drittmittelanzeige
<i>Partner, consortium or Marie S. Curie Doctoral Network</i>	NO equipment included	Min. 2 weeks	Detailed UR budget and call number
		After budget clarification, at least with submission of proposal	Drittmittelanzeige
<i>Supervisor, Marie S. Curie</i>	Support in proposal drafting wanted	Min. 2 months	Information on proposal plans

*Postdoc
Fellowship*

All cases	Min. 4 weeks	Request for institutional letter of support and call number
Equipment included	Min. 4 weeks	Detailed UR budget, filled-out budget depreciation table
Equipment NOT included	Min. 2 weeks	Detailed UR budget
	After budget clarification, at least with submission of proposal	Drittmittelanzeige

If these steps are not followed, we will not be able to support your Horizon Europe application during the application phase, nor will any invitation be accepted for the Universität Rostock to take part in the project, should it be funded.

This decision is effective as of January 1, 2025.

No exceptions will be made.

These measures aim to ensure that:

- you can take full advantage of grant-writing support, especially if you are submitting an individual grant (ERC, Marie S. Curie Postdoctoral Fellowship) or you are the coordinator of a consortium project
- you obtain as much funding from the Horizon Europe project as possible;
- your budget is accurate;
- no tedious budget clarifications internally, and potentially also with project partners and the European Commission project officer, are required after proposal acceptance;
- neither you nor the university face financial losses.
- In some cases, the funds provided from the EC are not sufficient to meet German personnel costs. If the budget of the Pro-Rector for Research, Talent Development and Equal Opportunities allows, you may receive financial support to cover this lacuna, should the project be funded – but only if you request this at on-time budget clarification.